DEPARTMENT OF CORRECTIONS

Policy:	**500.015**
Title:	**Employee and Visitor Emergency Health Care**
Effective Date:	**1/2/18**

PURPOSE: To provide procedures for emergency health care for department employees and visitors.

APPLICABILITY: Minnesota Department of Corrections (DOC); all department employees, contract personnel, and visitors at all facilities

DEFINITIONS:
Emergency care – basic first aid provided for an acute condition that may be considered life-threatening or may result in the loss of a limb or a major body function.

Incident command system (ICS) – an ongoing approach that allows department staff and mutual aid agencies to work together in the management of incidents.

PROCEDURES:
A. Nursing staff, designated to respond to an incident command system (ICS) event, when on-site at a facility, must:
   1. Respond to all medical ICS incidents;
   2. Assess the involved individuals;
   3. Provide emergency care; and
   4. Complete the appropriate documents, including a confidential incident report.

B. Incident reports are retained at the facility.

INTERNAL CONTROLS:
A. A confidential incident report is written by the responding health services staff, and retained at the facility.

ACA STANDARDS: 4-4384, and 4-4368

REFERENCES: Minn. Stat. § 241.01
Policy 301.140, "Incident Command System"

REPLACES: Policy 500.015, "Employee and Visitor Emergency Health Care," 3/1/16.
All facility policies, memos, or other communications whether verbal, written, or transmitted by electronic means regarding this topic.

ATTACHMENTS: None

APPROVED BY:
Deputy Commissioner, Facility Services
Deputy Commissioner, Community Services
Assistant Commissioner, Facility Services
Assistant Commissioner, Operations Support