

JPAY USER RIGHTS CHANGE REQUEST

Today's Date: [Click here to enter a date.](#)

Effective Date: [Click here to enter a date.](#)

ACTION TYPE: New User Account Delete User Account Change User Account

Employee Information

Employee Name: Click here to enter text.	
Email address: Click here to enter text.	Facility/Site: Choose an item.
Phone Number: Click here to enter text.	Job Title: Click here to enter text.
Copy user rights of this employee: Click here to enter text.	

User Rights

<input type="checkbox"/> E-MAIL:			<input type="checkbox"/> Home facility only	<input type="checkbox"/> State-wide
<input type="checkbox"/> Read				
<input type="checkbox"/> Print				
<input type="checkbox"/> Approve/Deny				
<input type="checkbox"/> VIDEO VISITS:			<input type="checkbox"/> Home facility only	<input type="checkbox"/> State-wide
<input type="checkbox"/> View live	<input type="checkbox"/> Terminate visit session	<input type="checkbox"/> View scheduled visits		
<input type="checkbox"/> View archived	<input type="checkbox"/> Cancel scheduled visit	<input type="checkbox"/> Print visit schedule		
<input type="checkbox"/> Export/Save				
<input type="checkbox"/> VIDEOGRAMS:			<input type="checkbox"/> Home facility only	<input type="checkbox"/> State-wide
<input type="checkbox"/> View				
<input type="checkbox"/> Approve/deny				
<input type="checkbox"/> Export/Save				
<input type="checkbox"/> MONEY TRANSACTIONS:			<input type="checkbox"/> Home facility only	<input type="checkbox"/> State-wide
<input type="checkbox"/> INVESTIGATOR LEVEL ACCESS (OSI ONLY)				

SUPERVISOR REVIEW:	<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
Supervisor Name: Click here to enter text.	Date: Click here to enter a date.	

DOC KIOSK MANAGER REVIEW:	<input type="checkbox"/> Approve	<input type="checkbox"/> Deny
Signature		
Name: Click here to enter text.	Date: Click here to enter a date.	