

## VISITOR APPLICATION DENIAL NOTICE

Applicant's Name and Address

Date

RE: Incarcerated Person's Name:

OID:

Your visiting application has been denied for the following reason(s). If you wish to be considered for visiting privileges, please submit a new application along with the noted corrections or required information.

- No probation officer phone number provided.
- On too many incarcerated people's/resident's visiting lists or recently removed from another list. There is a three-month waiting period between last visit and new application. If you choose to be removed from a list, you must notify the visiting department in writing.
- Currently on probation – You must complete one year of successful probation before you are eligible to apply. You are eligible on or after:
- You have an active warrant or pending charges. You must satisfy the warrant or pending charges before you will be eligible to apply for visiting privileges. Date of warrant:  
 Warrant with: \_\_\_\_\_ Dated: \_\_\_\_\_  
 Arrest date: \_\_\_\_\_ Agency: \_\_\_\_\_ Case Number: \_\_\_\_\_
- You are a formerly incarcerated person. You must be released a minimum of one year before you are eligible for consideration. You are eligible on or after:
- Your license is cancelled or expired. You must have a valid I.D. before you will be considered for visiting privileges.
- Currently on suspended visiting status. You will be eligible to apply on or after:
- Former staff, contractor, volunteers, interns, and clergy cannot be on an IP's visiting list until one year after their association with the facility/incarcerated person/resident has ended.
- Other:
- Comments:

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**If you have any further questions or would like to appeal this decision, submit your response in writing along with a copy of this notice within 15 days of this written notification to the warden at the facility address below.**

MCF-Lino Lakes  
7525 4<sup>th</sup> Ave  
Lino Lakes, MN 55014-1006

MCF-Rush City  
7600 525<sup>th</sup> St  
Rush City, MN 55069-2227

MCF-Shakopee  
1010 West 6<sup>th</sup> Ave  
Shakopee, MN 55379

MCF-Moose Lake  
1000 Lakeshore Dr  
Moose Lake, MN 55767-9449

MCF-Faribault  
1101 Linden Ln  
Faribault, MN 55021-6400

MCF-St. Cloud  
2305 Minnesota Blvd  
St. Cloud, MN 56304-2424

MCF-Red Wing  
1079 Highway 292  
Red Wing, MN 55066

MCF-Oak Park Heights  
5329 Osgood Ave N  
Stillwater, MN 55082-1117

MCF-Stillwater  
970 Pickett St N  
Bayport, MN 55003-1489

MCF-Willow River-CIP  
86032 Co Hwy 61  
Willow River, MN 55795

MCF-Togo  
62741 County Rd. 551  
Togo, MN 55723